

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM1852-TO28

CONTRACTOR INFORMATION

Name: Olsen Associates Inc.

Address: 2618 Herschel Street Jacksonville FL 32204
City State Zip

Contractor's Administrator Name: Erick J Olsen P.E. Title: engineer

Tel#: (904) 387-6114 Fax: _____ Email: eolsen@olsen-associates.com

CONTRACT INFORMATION

Contract Name: Continuing contract for Professional Coastal Engineering Contract Value: \$49,900.00

Brief Description: Post Hurricane Irma Design Survey, analyses and FEMA Project Worksheet Development Assistance

Contract Dates : From: 9/13/17 to: 9/12/18 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other _____

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.	<u>Willie R Moore</u>	<u>9.19.17</u>	
	Department Head Signature	Date	Submitting Department
2.	<u>Angela Gregory</u>	<u>9-18-17</u>	<u>43607539-531061 HIRMA</u>
	Contract Management	Date	Funding Source/Acct #
3.	<u>Paul Stearns</u>	<u>9/20/17</u>	
	Office of Management & Budget	Date	
4.	<u>[Signature]</u>	<u>9/21/17</u>	
	County Attorney (approved as to form only)	Date	

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Shanea D. Jones 9-20-17
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department
 Office of Management & Budget
 Contract Management
 Clerk Finance

18 SEP 9 AM 5:49

**NASSAU COUNTY - SAISSA
Task Order Memorandum
Contract CM1852**

To: Olsen Associates, Inc.
2618 Herschel St.
Jacksonville, FL 32204

Date: 13 September 2017
Contract: Coastal Engineering
Request Made By: SAISSA
Request Received By: Albert E. Browder, Ph.D., P.E.
Task Order No: CM 1852 - TO 28

Task Order: Post-Hurricane Irma Design Survey, Analyses, and FEMA Project Worksheet Development Assistance - SAISSP Engineered Beach (SAISSA FY 2017)

Following the Federal approval of a FEMA Category G disaster declaration for the impacts of Hurricane Irma (September 2017) to the engineered beaches of the South Amelia Island Shore Stabilization Project (SAISSP), Consultant shall perform those tasks necessary to develop and seek to acquire a Category G Project Worksheet for the beach repairs. The Consultant shall, through a qualified survey subconsultant, collect a full topographic/hydrographic survey of the established beach profile transects within the engineered beach project limits (no adjacent profiles). The Consultant shall conduct analyses and prepare a written report describing the design changes and steps required to repair the engineered beaches to their pre-storm condition. The Consultant shall subsequently coordinate with the Client and personnel from the Nassau County Department of Emergency Management, the State of Florida Division of Emergency Management (FL DEM), and the Federal Emergency Management Agency (FEMA) for purposes of finalizing a Project Worksheet to secure FEMA funding assistance for the repairs to the engineered beach project. All work shall be performed on a Lump Sum basis. These services are anticipated to be eligible for FEMA Category G and State cost-sharing.

FEE: \$49,900.00 (Lump Sum)

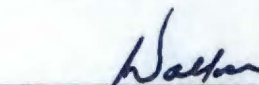
Olsen Associates, Inc.

SAISSA



Albert E. Browder, Ph.D., P.E.

Date: 13 September 2017



Mr. Andrew L. Wallace, SAISSA President

Date: 9-15-2017

Nassau County Board of County Commissioners



Ms. Shanea Jones
Its: County Manager

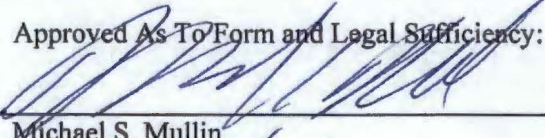
Date: 9-20-17

Attest to Chair
Signature

John A. Crawford
It's: Ex-Officio Clerk

Date:

Approved As To Form and Legal Sufficiency:



Michael S. Mullin

Date: 9/21/17

William Moore

From: William Moore <moor1706@bellsouth.net>
Sent: Friday, September 15, 2017 10:50 AM
To: Angela Gregory (agregory@nassaucountyfl.com)
Cc: Drew Wallace (drewwallace2@gmail.com); abrowder@olsen-associates.com; Cathy Lewis (clewis@nassaucountyfl.com)
Subject: Olsen Task Orders
Attachments: Proposed Olsen TO27.pdf; Proposed Olsen TO28.pdf

Angela,

SAISSA is recommending two new Task Orders in response to Hurricane Irma. Task Order 27 is a **Preliminary Damage Assessment in Response to Hurricane Irma Impacts to SAISS Project Engineered Beach** and Task Order 28 is a **Post-Hurricane Irma Design Survey, Analyses and FEMA Project Worksheet Development Assistance- SAISS Project Engineered Beach**. I discussed the proper coding of these two Hurricane expenses with Cathy this morning. Attached are copies of the two Task Order Memoranda and I will deliver the original documents to your office this afternoon or late morning. Please expedite approval of these recommended Task Orders. Regards, Bill.



**WILLIAM R. MOORE
CONSULTING LLC**

William R. Moore AICP
5457 Marshview Lane
Amelia Island, Florida 32034
904.753.4178